

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 14, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor (left at 3:58 p.m.)
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor (left at 4:34 p.m.)

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Carol Gabriel	Manager of Legislative & Support Services (left at 3:30 p.m.)
Louise Flooren	Human Resources Coordinator (Recording Secretary at 3:30 p.m.)

ALSO PRESENT: Members of the media.

Minutes of the Regular Council meeting for Mackenzie County held on January 14, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:02 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 14-01-014 **MOVED** by Councillor Driedger

That the agenda be approved with the following addition:
10. a) Hiring County Equipment

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the December 10, 2013 Regular Council Meeting

MOTION 14-01-015

MOVED by Councillor Braun

That the minutes of the December 10, 2013 Regular Council meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) Cathy Goulet, Northern Alberta Development Council

Presentation by Cathy Goulet, Executive Director of the Northern Alberta Development Council regarding their priorities.

Reeve Neufeld thanked Cathy for attending and making a presentation.

GENERAL REPORTS:

5. a) CAO Report

MOTION 14-01-016

MOVED by Councillor Braun

That the CAO report for December 2013 be accepted for information.

CARRIED

GENERAL REPORTS:

5. b) Municipal Planning Commission Meeting Minutes – October 10, October 31 and November 21, 2013

MOTION 14-01-017

MOVED by Councillor Wardley

That the Municipal Planning Commission meeting minutes of October 10, October 31 and November 21, 2013 be received for information.

CARRIED

TENDERS: 6. a) None

PUBLIC HEARINGS: 7. a) None

COMMUNITY SERVICES: 8. a) **Public Works Committee – Terms of Reference**

MOTION 14-01-018 **MOVED** by Councillor Wardley

That the Public Works Committee Terms of Reference be amended as presented.

CARRIED

COMMUNITY SERVICES: 8. b) **Waste Transfer Station Operator Contract Amendments**

MOTION 14-01-019 **MOVED** by Councillor Driedger
Requires 2/3

That the Waste Transfer Station Operator contracts be amended as follows:

- change the minimum age for contract operators staff to 16 years old;
- that the contractor may obtain liability insurance coverage while at the transfer station from Mackenzie County at no charge or have the option to purchase their own liability insurance in which the County will reimburse them \$200;
- that a 3% increase be given to the Waste Transfer Station contract operators effective January 1, 2014.

CARRIED

ENVIRONMENTAL SERVICES: 9. a) None

OPERATIONS: 10. a) **Hiring County Equipment (ADDITION)**

MOTION 14-01-020 **MOVED** by Councillor Paul

That the hiring of County equipment be referred to the Public Works Committee.

DEFEATED

Reeve Neufeld recessed the meeting at 11:06 a.m. and

reconvened the meeting at 11:16 a.m.

**PLANNING &
DEVELOPMENT:**

**11. a) Bylaw 929-14 Land Use Bylaw Amendment to
Rezone Part of NW 12-104-16-W5M from Agricultural
District "A" to Rural General Industrial District "RI2"**

MOTION 14-01-021

MOVED by Councillor Bateman

That first reading be given to Bylaw 929-14 being a Land Use Bylaw Amendment to rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2", subject to a public hearing.

CARRIED

**11. b) Bylaw 930-14 Road Closure Lying West of NE 34-
105-15-W5**

MOTION 14-01-022

MOVED by Councillor Bateman

That first reading be given to Bylaw 930-14, being a road closure bylaw for the closure of the easterly portion of the road allowance, while maintaining a 30 m road allowance, lying west of NE 34-105-15-W5, subject to public hearing input and that the land be sold back to the landowner for \$1.00 and that all costs be borne by the applicant.

CARRIED UNANIMOUSLY

DELEGATIONS:

**4. b) S/Sgt. Peter Pilgrim, High Level RCMP – Regional
Crime Reduction Unit**

MOTION 14-01-023

MOVED by Councillor Bateman

That Council move in-camera at 11:43 a.m.

CARRIED

MOTION 14-01-024

MOVED by Deputy Reeve Sarapuk

That Council move out of camera at 12:16 p.m.

CARRIED

MOTION 14-01-025

MOVED by Councillor Bateman

That a letter be sent to the Fort Vermilion School Division requesting a meeting to discuss their cooperation with the RCMP for the purpose of eliminating drug trafficking within schools.

CARRIED

MOTION 14-01-026

MOVED by Councillor Jorgensen

That the RCMP report by S/Sgt. Peter Pilgrim be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 12:20 p.m. and reconvened the meeting at 1:03 p.m.

DELEGATIONS:

4. c) Trevor Maslyk, Alberta Health Services EMS

Presentation by Trevor Maslyk, Executive Director and Jason Gabriel, Area 1 Representative, with North Zone EMS regarding emergency health services in the region.

Reeve Neufeld thanked Alberta Health Services personnel for attending and making their presentation.

11. c) 313-DP-13 Zama Card Lock Ltd. – Ancillary Building (Sea Can Replacement) in Direct Control (Zama)

Councillor Bateman declared herself in conflict and left the meeting at 1:37 p.m.

MOTION 14-01-027

MOVED by Councillor Driedger

That Development Permit 313-DP-13 on Plan 882 1687, Block 08, Lot 08 in the name of Zama Card Lock Ltd. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:

- a. 9.1 meters (30 feet) from front (South) yard facing Beach Road;
- b. 9.1 meters (30 feet) rear (North) yard;
- c. 3.1 meters (10 feet) side (East & West) yards; from

the property lines.

2. The highest point of the Shed shall be no more than 15 feet in height from grade to roof peak.
3. The maximum area of the Shed shall not exceed 50% of the total area of the Principal Building.
4. This Shed is approved for storage purposes only.
5. The Shed shall be finished with similar construction materials as the principal building and shall compliment the natural features of the site and the aesthetics of the neighbouring buildings to the satisfaction of the Development Authority.
6. A separate development permit is required to relocate the Sea Can onto another property unless it is being disposed of.
7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

Councillor Bateman rejoined the meeting at 1:41 p.m.

11. d) North West La Crete (Vanguard) Storm Sewer

MOTION 14-01-028

MOVED by Councillor Bateman

That administration revise Policy DEV001 Urban Development Standards to reflect the County covering the cost of upsizing storm trunk mains and recovering a portion of these costs through offsite levies, and bring it to Council for review and approval.

CARRIED

11. e) Agricultural Land Fragmentation

MOTION 14-01-029

MOVED by Councillor Driedger

That the Municipal Development Plan and the Land Use Bylaw be amended as follows:

- to allow subdivisions of up to 80 acre parcels out of a quarter* of land, limited to two titles per quarter;
- No further subdivisions will be allowed in the two parcel splits;
- Continue permitting the existing three titles per quarter* with a maximum of ten acres per subdivision.

**a quarter is defined as 160 acres more or less*

MOTION 14-01-030

MOVED by Councillor Wardley

That the vote on Motion 14-01-029 be postponed for ten minutes.

CARRIED

Reeve Neufeld recessed the meeting at 2:11 p.m. and reconvened the meeting at 2:25 p.m.

MOTION 14-01-029

MOVED by Councillor Driedger

That the Municipal Development Plan and the Land Use Bylaw be amended as follows:

- to allow subdivisions of up to 80 acre parcels out of a quarter* of land, limited to two titles per quarter;
- No further subdivisions will be allowed in the two parcel splits;
- Continue permitting the existing three titles per quarter* with a maximum of ten acres per subdivision.

**a quarter is defined as 160 acres more or less*

CARRIED

11. f) Flood Areas for Rural Subdivision Approvals

MOTION 14-01-031

MOVED by Councillor Jorgensen

That administration review opportunities to strengthen the development permit requirements to avoid overland flooding.

CARRIED

11. g) Development Statistics Report – Year End Comparison (2013)

MOTION 14-01-032

MOVED by Councillor Wardley

That the Development Statistics Report – Year End Comparison (2013) be received for information.

CARRIED

CORPORATE SERVICES:

12. a) Public Works and Government Services Canada Refund Request for Taxes Paid in December 2013 (Fort Vermilion Experimental Farm Property)

MOTION 14-01-033

Requires 2/3

MOVED by Councillor Braun

That Public Works and Government Services Canada (PWGSC) be reimbursed the sum of \$83.24, representing the property taxes paid by PWGSC for the month of December 2013 for the Fort Vermilion Experimental Farm properties listed below:

Tax Roll	2013 Tax Levy	December Amount
074637	160.26	13.36
074639	146.35	12.20
074642	149.71	12.48
074678	8.43	0.70
076711	523.60	44.50
TOTAL		83.24

CARRIED

ADMINISTRATION:

13. a) Policy UT006 – Municipal Rural Water Servicing

MOTION 14-01-034

MOVED by Councillor Bateman

That Policy UT006 – Municipal Rural Water Servicing be approved as amended.

CARRIED

MOTION 14-01-035

MOVED by Councillor Bateman

That administration brings forward the Fee Schedule Bylaw with amendments to the rural water connections fees as discussed.

CARRIED

Reeve Neufeld recessed the meeting at 3:34 p.m. and reconvened the meeting at 3:48 p.m.

13. j) NADC – Public Member Letter of Support

MOTION 14-01-036

MOVED by Councillor Wardley

That a letter be sent to the Northern Alberta Development Council in support of Councillor Braun's application for a public member position.

CARRIED

Councillor Braun left the meeting at 3:58 p.m.

13. b) 2014 Strategic Priorities

MOTION 14-01-037

MOVED by Councillor Jorgensen

That the Mackenzie County 2014 Strategic Priorities be approved as amended.

CARRIED

IN-CAMERA SESSION:

MOTION 14-01-038

MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 4:12 p.m.

- 15. a) Legal
- 15. b) Labour
- 15. c) Land

Councillor Wardley left the meeting at 4:34 p.m.

MOTION 14-01-039

MOVED by Councillor Paul

That Council move out of camera at 4:52 p.m.

CARRIED

15. a) Legal – Regional Service Sharing Agreement

MOTION 14-01-040

MOVED by Deputy Reeve Sarapuk

That the Regional Service Sharing Amending Agreement be approved as presented and discussed.

CARRIED

15. a) Legal – MARA – Research Station Draft Lease

MOTION 14-01-041

MOVED by Councillor Driedger

That administration continues negotiating a 25-year term lease agreement with Mackenzie Applied Research Association for the Fort Vermilion Agricultural Research Station.

CARRIED

**15. a) Legal – Municipal Government Board – Requisition
Dispute between Town of High Level and Mackenzie
Housing Management Board**

MOTION 14-01-042

MOVED by Councillor Derksen

That administration drafts a response for the Municipal Government Board seniors' housing requisition hearing (Mackenzie Housing Management Board vs. Town of High Level) as discussed.

CARRIED

15. a) Legal – Mustus Energy

MOTION 14-01-043

MOVED by Councillor Bateman

That administration proceeds with review and negotiation of the Electrical Energy Contract with Mustus Energy Ltd. as discussed.

CARRIED

**ADMINISTRATION: 13. c) Mutual Aid Agreement with Northern Sunrise
County and MD of Opportunity**

MOTION 14-01-044 **MOVED** by Deputy Reeve Sarapuk

That administration be authorized to enter into the Mutual Aid Agreement with Northern Sunrise County and the MD of Opportunity as presented.

CARRIED

**13. d) 2014 Agricultural Fair and Tradeshow Hosting
Date**

MOTION 14-01-045 **MOVED** by Councillor Jorgensen

That the 2014 Agricultural Fair and Tradeshow be held on August 8 & 9, 2014 and that the Agricultural Service Board be the hosting and organizing body.

CARRIED

13. e) 2012 & 2013 Oil and Gas Activities Summary

MOTION 14-01-046 **MOVED** by Councillor Knelsen

That the 2013 oil and gas industry sector activity report be accepted for information.

CARRIED

**13. f) La Crete Agricultural Society – Request for Letter of
Support**

MOTION 14-01-047 **MOVED** by Councillor Paul

That a letter of support be provided to the La Crete Agricultural Society for their Community Infrastructure Program application as requested.

CARRIED

13. g) MGA Review Workshop

MOTION 14-01-048 **MOVED** by Councillor Jorgensen

That all Councillors be authorized to attend the MGA Review Workshop in Grande Prairie on February 7, 2014.

CARRIED

13. h) Sponsorship Request – La Crete Midget Provincials

MOTION 14-01-049

MOVED by Councillor Derksen

That the County provides a \$1,500 contribution towards the La Crete Midget Provincials in March of 2014.

CARRIED

13. i) Skate Canada

MOTION 14-01-050

MOVED by Councillor Bateman

That a letter of support be provided to the High Level Skate Club regarding coach certifications.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-01- 051

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

**NEXT MEETING
DATES:**

17. a) Regular Council Meeting
Tuesday, February 11, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 14-01-052

MOVED by Councillor Bateman

That the council meeting be adjourned at 5:08 p.m.

CARRIED

These minutes were approved by Council on February 11, 2014.

(original signed)

Bill Neufeld
Reeve

(original signed)

Joulia Whittleton
Chief Administrative Officer

